

EAST WINDSOR TOWNSHIP COUNCIL

Tuesday, May 27, 2025

5:30 p.m.

MINUTES

CALL TO ORDER:

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 5:31 p.m. on Tuesday, May 27, 2025, at the East Windsor Municipal Building.

VERIFICATION:

Municipal Clerk Allison Quigley certified that the meeting was noticed on May 23, 2025, and notices were sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Municipal Building. All requirements of the Open Public Meeting Act have been satisfied.

FLAG SALUTE: Led by Council Member Anthony Katawick.

ROLL CALL:

Present were Council Members Anthony Katawick, Joseph Miczak, David Russell, Johnnie Whittington, John Zoller and Mayor Janice S. Mironov. Council Member Marc Lippman was absent. Also present were Township Manager Joy Tozzi and Municipal Clerk Allison Quigley.

PRESENTATIONS & PROCLAMATIONS

Earth Day – (April 22, 2025)

RECYCLING POSTER CONTEST AWARDS

Elementary School Student Winners of the Township Earth Day Recycling Poster Contest were recognized by Mayor Janice S. Mironov and Council Members. The poster contest theme was to promote the 4 R's of the Township Recycling Program: "*Recycle, Reuse, Reduce, Rebuy.*" Winners received Mayoral Certificates of Recognition and donated gift certificates to Barnes and Noble. All of the posters are on display through the month of June in the East Windsor Municipal Building.

Grades K-2: 1st Place – Jesiah Ahenkora (Walter Black School) 2nd Place – Saahil Patel (Ethel McKnight School) 3rd Place – Madlyn Calu (Walter Black School) Honorable Mention – Cameron Calu (Walter Black School)

Grades 3-5: 1st Place – Jenise Ahenkora (Grace Rogers School) 2nd Place – Amayah Baysah (Perry Drew School) 3rd Place – Josephine Hayston (Perry Drew School) Honorable Mention – Lucy Loonan (Perry Drew School)

Mayor Mironov congratulated all of the students stating, “we are proud of all of the students who participated in the Township Earth Day Recycling Poster Contest, and who demonstrated an interest at a very young age in encouraging recycling as an important tool for creating a greener environment. The posters designed by the students creatively and colorfully serve to remind everyone of the importance of practicing and promoting recycling to help protect and preserve our

environment. All of the participating students did an outstanding job and are to be commended for their great interest in recycling.”

Flag Day (June 14, 2025)

Building Safety Month (May 2025)

INTERVIEWS FOR BOARDS AND COMMISSIONS:

Jasleen Kaur Khalsa, a 10th grade student, was interviewed and expressed interest in serving on the Health Advisory Board or the East Windsor Municipal Alliance for the Prevention of Substance Abuse.

Elizabeth Baez, a 10th grade student, was interviewed and expressed interest in serving on the Environmental Commission.

PUBLIC FORUM:

No one spoke during the public forum.

MINUTES:

May 28, 2024 Minutes

It was MOVED by Zoller, SECONDED by Miczak to approve the May 28, 2024, minutes with revisions.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, the May 28, 2024 minutes were approved with revisions.

July 9, 2024 Minutes

It was MOVED by Katawick, SECONDED by Whittington to approve the July 9, 2024, minutes with revisions.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, the July 9, 2024 minutes were approved with revisions.

February 11, 2025 Minutes

It was MOVED by Whittington, SECONDED by Katawick to approve the February 11, 2025, minutes with revisions.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov
Nays – None

There being six (6) ayes, and no (0) nays, the February 11, 2025, minutes were approved with revisions.

March 11, 2025 Minutes

It was MOVED by Zoller, SECONDED by Russell to approve the March 11, 2025, minutes with revisions.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov

Nays- None

There being six (6) ayes, and no (0) nays, the March 11, 2025, minutes were approved with revisions.

ORDINANCE – PUBLIC HEARING:

There were no Ordinances for Public Hearing.

ORDINANCE – INTRODUCTION:

There were no Ordinances for Introduction.

RESOLUTIONS:

Resolution R2025-099 Chapter 159 – Amending the 2025 Municipal Operating Budget
Providing an Item of Revenue and Appropriation for Click It or
Ticket 2025 Seat Belt Mobilization

**RESOLUTION R2025-099
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount; and

WHEREAS, the Township Director of Finance has advised that the funds have been received by the Township as set forth below.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the following:

1. The insertion of an item of revenue in the budget of the year 2025 in the sum of \$7,000.00 which item is now available as revenue for Click It or Ticket 2025 Seat Belt Mobilization.
2. A like sum of \$7,000.00 is hereby appropriated under the caption Click It or Ticket 2025 Seat Belt Mobilization.

It was MOVED by Katawick, SECONDED by Whittington to approve Resolution R2025-099.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2025-099 was approved.

Resolution R2025-100 Authorizing of 2025 Maintenance Contract with Spillman
Motorola Solutions, Inc. Records Management System for Police
Department

**RESOLUTION R2024-100
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there is a need to purchase police software enhancements and maintenance of the Records Management system, including computer aided dispatch, 9-1-1 interface, as well as general updates, telephone support, dial-in software modifications and repairs for the computer software for the Police Department; and

WHEREAS, Motorola Solutions, Inc., formerly Spillman Technologies, Inc., is the sole provider and has not authorized maintenance of their software by any other vendor; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5, any contract which exceeds the bid threshold may be negotiated and awarded by the governing body without publicly advertising for bids if the subject matter consists of the provision or performance of goods and services for the support or maintenance of proprietary computer hardware and software; and

WHEREAS, the Township Council has reviewed the Chief of Police’s recommendations on this purchase; and

WHEREAS, the maximum amount of the purchase is \$26,839.37 and funds are available in the Current Fund Account No 5-01-25-240-305-245 entitled “Police Records Other Maintenance”, as evidenced by the Chief Financial Officer’s Certification No. B2025-020.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to Motorola Solutions, Inc., 500 West Monroe, Chicago, IL, 60661, for the purchase of police software enhancements, maintenance of the Records Management system, including computer aided dispatch, 9-1-1 interface, as well as general updates, telephone support, dial-in software modifications and repairs for the computer software for the period of June 1, 2025 through May 31, 2026, for the East Windsor Township Police Department, in an amount not to exceed \$26,839.37, in accordance with the attached quote.

It was MOVED by Zoller, SECONDED by Katawick to approve Resolution R2025-100.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2025-100 was approved.

Resolution R2025-101 Authorizing Purchase of Firefighter Helmet Equipment with 2023 American Rescue Plan Firefighters Grant Fund Balance for East Windsor Volunteer Fire Company No. 2.

**RESOLUTION R2025-101
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there is a need to purchase a firefighter helmet for East Windsor Volunteer Fire Company No. 2; and

WHEREAS, three written quotes were obtained for this purchase and the lowest responsive quote was submitted by Witmer Public Safety Group, Inc.; and

WHEREAS, since the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

WHEREAS, the Township Council has reviewed the Chief of Police's recommendation on this purchase; and

WHEREAS, the maximum amount of the purchase is \$442.17 and funds are available in Grant Account No. G-02-40-733-100-005 entitled "2022 ARP Fire Fighter Grant - FC #2" in the amount of \$90.63, and in Current Account No. 5-01-25-265-315-208, entitled "FC #2 Emergency & Safety Equip" in the amount of \$351.54, as evidenced by the Chief Financial Officer's Certification No. G2025-003.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Township Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to Witmer Public Safety Group, 101 Independence Way, Coatesville, PA 19320, for the purchase of a firefighter helmet for a total amount not to exceed \$442.17, in accordance with the attached quote.

It was MOVED by Katawick, SECONDED by Russell to approve Resolution R2025-101.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2025-101 was approved.

Resolution R2025-102 Authorizing Purchase of Guardian Tracking Platform for Police Department

**RESOLUTION R2025-102
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there is a need to purchase employee performance and training management software for the Police Department; and

WHEREAS, Target Solutions Learning, LLC Vector Solutions, is the sole provider and has not authorized maintenance of their software by any other vendor; and

WHEREAS, since the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

WHEREAS, the Township Council has reviewed the Chief of Police's recommendations on this purchase; and

WHEREAS, the maximum amount of the purchase is \$4,931.00 and funds are available in the Current Fund Account No 5-01-25-240-305-245 entitled "Police Records Other Maintenance", as evidenced by the Chief Financial Officer's Certification No. B2025-021.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to Target Solutions Learning LLC, Vector Solutions, 4890 West Kennedy Boulevard, Suite 300, Tampa, FL 33609, for the purchase of Guardian Tracking employee performance management software for the period of June 15, 2025 through June 14, 2028, for the East Windsor Township Police Department, in an amount not to exceed \$4,931.00, in accordance with the attached quote.

It was MOVED by Russell, SECONDED by Zoller to approve Resolution R2025-102.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2025-102 was approved.

Resolution R2025-103 Authorizing Refund of Tax Overpayments

**RESOLUTION R2025-103
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the East Windsor Tax Collector has certified that there have been overpayments for various reasons on certain properties; and

WHEREAS, the taxpayers are entitled to refunds.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to make payments to the taxpayers for overpayments according to the attached Tax Collector's 2024 Refund of Taxes List Number 2 dated May 12, 2025.

It was MOVED by Whittington, SECONDED by Katawick to approve Resolution R2025-103.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2025-103 was approved.

Resolution R2025-104 Approval of Agreement with Hopewell Valley Engineering for Additional Engineering Services for the Union Transportation Trail Extension Project

**RESOLUTION R2025-104
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, on January 23, 2018, by Resolution R2018-033, the Township Council approved an award for Professional Engineering Services with Hopewell Valley Engineering for the Design of the Union Transportation Trail (UTT) extension between the Mercer County and Monmouth County border and Airport Road in an amount of \$95,000.00; and

WHEREAS, on April 6, 2021, by Resolution R2021-060, the Township Council approved Change Order #1 for the final trail alignment control surveying and aerial photographs of the UTT Extension project to complete the necessary work for the project in an amount of \$8,250.00; and

WHEREAS, on June 22, 2021, by Resolution R2021-130, the Township Council approved an Amendment to the Agreement for Professional Engineering Services with Hopewell Valley Engineering for the UTT Extension Project, to increase the contract amount by \$272,750 to \$376,000, for the remaining surveying and engineering work for Phase I and Phase II for the UTT Extension project, with the stipulation that Phase II can only proceed upon further action and written authorization by the Township Council; and

WHEREAS, as per Hopewell Valley Engineering Proposal, Exhibit A (attached), dated March 18, 2021, the cost of Phase II will not exceed a fixed fee of \$60,000 and will include construction management, periodic inspection services, project close-out assistance, construction progress meetings, reviewing and providing recommendations regarding payment requests, and preparation of a project punch list; and

WHEREAS, the Township Council desires to authorize and direct Hopewell Valley Engineering to proceed with the scope of work outlined in Phase II; and

WHEREAS, the maximum amount of the contract for is \$9,000 and funds are available in Capital Account No. C-04-55-980-924-992 entitled Ordinance 2020-07 “DVRPC-Ped/Bike Path Trail Extension”, as evidenced by the Chief Financial Officer’s Certification No. C2025-019.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. Hopewell Valley Engineering, PC, 1600 Reed Road, Suite A, Pennington, NJ 08534, is hereby authorized to proceed with the Phase II scope of work as per Exhibit A (attached), dated March 18, 2021, Item No. 6 for construction management, inspection and project close-out services.
2. The Municipal Clerk is authorized and directed to forward a certified copy of this Resolution to Hopewell Valley Engineering, PC.

It was MOVED by Katawick, SECONDED by Russell to approve Resolution R2025-104.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2025-104 was approved.

Resolution R2025-105

Resolution Calling for the Restoration of Energy Tax Receipts to Municipalities

**RESOLUTION R2025-105
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, taxes on gas and electric utilities were originally collected by the host municipalities to be used for local purposes and to compensate the public for the use of their rights of way; and

WHEREAS, when the State made itself the collection agent for these taxes, it promised to dedicate the proceeds to municipal property tax relief; since, just as municipalities collect property taxes for the benefit of school districts, counties and other entities; the State is supposed to collect Energy Taxes for the benefit of municipal governments; and

WHEREAS, for years State budget makers have diverted funding from Energy Taxes to fund State programs; and instead of being spent on local programs and services and used to offset property taxes, the money has been spent as successive Legislatures and Administrations have seen fit; and

WHEREAS, while the State may need to have the right to override the statutory dedication of these revenues to local governments, in order to deal with emergencies and crises that may occur; current State policymakers should not exercise that right automatically; and

WHEREAS, while that right should be the exception, it has become the rule; and

WHEREAS, by keeping flat funding of the appropriation for CMPTRA year-over-year, State Budget makers have been able to continue collecting Energy Taxes, while keeping additional revenue that should have been returned to provide property tax relief; and

WHEREAS, in SFY 2023, the State did provide some much-needed relief in the allocation of \$75 million of new funds identified as the Municipal Relief Fund; and

WHEREAS, in SFY 2024, the State allocated \$150 million in Municipal Relief Funds, however, in SFY 2025 and, as proposed in SFY 2026, no allocation will exist; and

WHEREAS, in SFY 2024 the Energy Tax Receipts Program should have received over \$350 million to restore municipalities back to 2008 levels, however, the State's diversion of Energy Taxes has continued to grow causing more of a financial gap; and

WHEREAS, the cumulative impact of years of flat funding and underfunding has left many municipalities with serious needs and burdensome property taxes; and

WHEREAS, local elected officials are in the best position to decide the best use of these resources, which were always intended to fund local programs and services.

NOW, THEREFORE, BE IT RESOLVED, that East Windsor Township, in the county of Mercer, calls for the immediate restoration of funding diverted from Energy Taxes intended for local use; and

BE IT FURTHER RESOLVED, that we, respectfully, call on State policy makers to end the diversion of our municipal resources to cover State spending and to provide us with this important tool to relieve the worst-in-the-nation property tax burden borne, for too long, by the people of New Jersey; and

BE IT FURTHER RESOLVED that a copy of this Resolution is forwarded to State Senate and Assembly Legislators in the 14th District, the Commissioner of the Department of Community Affairs Jacquelyn Suárez, the State Treasurer Elizabeth Maher Muoio, the Lieutenant Governor Tahesha Way,

the Governor of the State of New Jersey Phil Murphy, and the New Jersey State League of Municipalities.

It was MOVED by Russell, SECONDED by Miczak to approve Resolution R2025-105.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2025-105 was approved.

APPLICATIONS:

Raffle License RL2025-003 East Windsor Police Athletic League-June 14, 2025
30 Airport Road
East Windsor-On-Site Merchandise Raffle

Mayor Mironov asked the Municipal Clerk if the application was in order and Ms. Quigley confirmed it was.

It was MOVED by Russell, SECONDED by Katawick to approve Raffle License RL2025-003.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, RL2025-003 was approved

REPORTS BY COUNCIL AND STAFF:

Council Member Zoller noted that the Environmental Commission met and reviewed the Urban Community Grant application. Gary Wroblewski was appointed the new Chair with Ron Balint exiting. The Arbor Day seedling giveaway demand was high this year so the Environmental Commission may give out more seedlings next year.

Council Member Katawick advised that the Commission on Aging met on May 22nd and is finalizing an updated transportation list.

Council Member Russell noted that the Municipal Alliance met on May 14th and reviewed their budget.

Council Member Whittington noted that the Recreation Board met on May 14th and the following items were discussed:

- 1.) Camp staffing concerns.
- 2.) Acoustic night success.
- 3.) The success of the after-school programs.

CORRESPONDENCE:

Mayor Mironov stated she would review correspondence during Matters by Council.

APPOINTMENTS:

It was MOVED by Miczak, SECONDED by Whittington to appoint Richard Eland to the Planning Board for a term expiring December 31, 2025, due to a vacancy.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Richard Eland was appointed to the Planning Board for a term expiring December 31, 2025, due to a vacancy.

APPROVAL OF BILLS:

Mayor Mironov stated a 2024 Current Bill list, 2025 Current Bill list, a Capital Bill List and other miscellaneous bill lists, and trust accounts were provided.

It was MOVED by Zoller, SECONDED by Katawick to approve the various Bills lists with the requested holds and clarifications.

ROLL CALL: Ayes – Miczak, Katawick, Russell, Whittington, Zoller, Mironov
Nays-None

There being six (6) ayes and no (0) nays, the various Bills lists were approved with the requested holds and clarifications.

MATTERS BY COUNCIL:

Mayor Mironov noted that the Council meeting schedule for the summer is as follows:

June 10th

June 24th (zoom)

July 8th (rescheduled from July 15)

July 29th (if needed)

August 12th

August 26th (cancel)

The new bus for the Senior Center will be delivered on Friday, May 30th at 2:30 P.M. Mayor Mironov and Council will be in attendance with Mercer County Executive.

Mayor Mironov advised that the State of the Township will be on June 2, 2025, at the Senior Center.

The Child Passenger Safety Seat Program is ongoing.

Summer Concert Series Update-The Landsharks price has increased and the Township is booking the Earth, Wind, and Fire Tribute instead.

Mayor Mironov noted that the Township received a letter from Twin Rivers Library saying “Thank You” for the donation for Library Week.

Mayor Mironov noted that the Township received a letter from the Mercer County Prosecutor's Office saying "Thank You" for recognizing Gun Violence Awareness Month.

Mayor Mironov advised that the Tax Collector's report has been received.

Mayor Mironov noted that Council received a memo regarding payment for the Wiltshire Bridge Project.

DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:

1. New Jersey Department of Transportation FY2026 State Aid Programs
 - A. Municipal Aid Roadway Projects
 - B. Bikeway Projects

A memo was received from the Department of Public Works with suggestions for the above grant applications. Grant applications are due July 1, 2025. After discussion by Council, there was agreement to submit a grant application for Cranbury Manor as the first selection and One Mile Road from Dutch Neck Road to Route 571, including sidewalks, curbs, and aprons as the second application.

2. East Windsor Township Open Space and Recreation Plan
Resolution R2025-106 Approval and Adoption of the Updated East Windsor Township Open Space and Recreation Plan

**RESOLUTION R2025-106
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the Township Open Space and Recreation Plan was initially approved by the Township Council at a public meeting held on February 27, 2001 and filed with the New Jersey Department of Environmental Protection Green Acres Program; and

WHEREAS, the Township Council has since reviewed and approved at public meetings updates and amendments to the Township Open Space and Recreation Plan; and

WHEREAS, there is a desire by the Mayor and Council to update and amend the Township Open Space and Recreation Plan; and

WHEREAS, the Township Open Space and Recreation Plan as amended was found to be consistent with the Conservation and Recreation Plan Element of the Township Master Plan; and

WHEREAS, the Township Council has reviewed said Open Space and Recreation Plan.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey that the attached Township Open Space and Recreation Plan as amended and dated May 27, 2025, is approved and directed to be filed with the New Jersey Green Acres Program.

It was MOVED by Russell, SECONDED by Zoller to approve Resolution R2025-106.

ROLL CALL: Ayes – Katawick, Miczak, Russell, Whittington, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2025-106 was approved.

3. Shared Services Agreement between East Windsor Township and Hightstown Borough for Senior Services for March 1, 2025, through February 28, 2026

Awaiting an agreement from Township staff.

MATTERS BY PUBLIC:

None

ADJOURNMENT:

Next Meeting: June 10, 2025

Allison Quigley
Municipal Clerk

Janice S. Mironov
Mayor